

## **SCDBA High School MPA Scheduling Protocol Proposal**

1. Bands performing any level of music may perform any day of the week.
2. Bands will be scheduled in ascending order within each day (Level I, Level I/II, Level II.....Level V, Level V/VI, Level VI)
3. Bands performing music from the Masterworks are considered Level VI by NCBA and will be scheduled among the bands playing Level VI music on that day following procedures below.
4. Bands may request to play on a certain day when registering. Requests will be honored on a first come-first serve basis based on the registration timestamp of the online form or the postmark of the registration check (known as “date of entry” going forward), whichever comes later.
5. If there are not enough bands registered by the deadline to require five days of performances, the Event Chair, in consultation with the SCDBA Chair, will make a determination of what day(s) to not schedule performances. It will be preferred that Monday be the first option of days to remove to allow for each panel of judges to have two days of performances to evaluate.
6. If a band has requested to play on a day that is not offered, due to lack of enrollment, the Event Chair will contact that Director to determine what day they would prefer to perform. Their original date of entry (see #4 above) will now be considered with the other bands requesting that day for purposes of scheduling.
7. Two panels of adjudicators will be contracted.
  - a. Panel 1 will serve Monday, Tuesday, and Wednesday
    - i. When contracting this panel, the Event Chair will make them aware of #5 above
  - b. Panel 2 will serve Thursday and Friday
8. When the membership meets to develop a list of potential adjudicators for the following year, they should make nominations for persons to be considered for two separate lists:
  - a. Stage
    - i. These potential adjudicators should represent a variety of experiences as music educators/conductors (college/university, military, high school, middle school).
    - ii. The membership shall label each nominee with a priority level: 1st, 2nd, 3rd.
    - iii. The Event Chair will invite nominees in order of priority and keeping in mind a good balance of variety of experiences (see i. above)
  - b. Sight-Reading
    - i. The potential adjudicators should have the majority of their experience in the high school and/or middle school classroom
9. To allow for travel time, the Event Chair should avoid scheduling the first performance of the day to start on stage before 9am and the last Sight-Reading of the day to start after 8pm. A meal break of no less than 45 minutes and no more than 60 minutes shall be provided for lunch and, when necessary, for dinner each day. The meal time will begin when the last band before the break is scheduled to leave the stage and go to sight reading. It will end when the first band after the break is scheduled to begin their performance on stage.

10. Bands may request a particular time of day to perform when registering. These will be honored when possible, on a first come-first serve basis as ordered by the date of entry (see #4), given the protocols stated above. Due to the above stated protocols, these requests will normally not be able to be a priority.
11. Any special circumstances that would cause a need to vary from this protocol must be approved, by the SCDBA Board of Directors, before deviating from this protocol.