



South Central District Bandmasters Association

Equipment Usage Agreement

Name of Organization _____

Contact Person ("Lessee") _____

School Principal _____

School Address _____

City _____ State _____ Zip _____

Email Address _____

School Phone _____ Personal Phone _____

This agreement was entered in on _____ by and between the South Central
Date

Bandmasters Association ("SCDBA") and the Lessee. In consideration of the mutual covenants contained in this Usage Agreement, the parties agree as follows:

Section 1

EQUIPMENT:

	Item	Serial Number	Description
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Section 2

PURPOSE: Lessee represents that the equipment described above is being used for the following purpose and activity: _____

Section 3

DURATION: This agreement covers the period commencing _____
Date Needed

and terminating _____
Date to be Returned

Section 4

SURRENDER: The Lessee shall quit and surrender the above-described equipment to SCDBA at the end of the term of this Usage Agreement in the same condition as at the date of the commencement of this Usage Agreement, ordinary use and wear accepted.

Section 5

LOSS: All equipment entrusted to the care of Lessee during the term of this Usage Agreement, which shall become lost, stolen, or disappear, shall be the sole responsibility of Lessee. Lessee shall be responsible to pay full replacement cost to SCDBA.

Section 6

LATE FEE: A fee of \$25.00 per day will be assessed to the Lessee for equipment returned past the termination date of this Usage Agreement.

Other Specific Provisions

I agree to the mutual covenants contained in this Equipment Usage Agreement.

Signature of Lessee Date

**Submit completed Usage Agreement to the SCDBA Vice-Chair one month prior to the date needed.
For contact information refer to the SCDBA website <http://www.scdba.net/>.**

SCDBA Office Use Only

Check-Out Date: _____

Equipment delivered as described above? Yes No, explain: _____

Signature of SCDBA Representative: _____

Return Date: _____ Late? No Yes, Fee Assessed: _____

Equipment returned in a satisfactory condition? Yes No, explain: _____

Signature of SCDBA Representative: _____